

ORDINARY MEETING

MINUTES

THURSDAY 22ND FEBRUARY 2024

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd February 2024 commencing at 8:54 am

Present:

COUNCILLORS	MJ Quigley	Chair
	HJ Druce	
	GJ Whiteley	
	AJ Brewer	
	SJ Derrett	
	RA Jackson	
	DJ McCloskey	
	KL Walker	
STAFF MEMBERS	G Woodman	General Manager (GM)
	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	M Stephens	Manager Health and Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor Van Eldonk, Councillor Kinsey and Councillor Taylor who were absent due to external commitments, and it was **MOVED** McCloskey/Derrett that the apologies be accepted and a leave of absence for the members concerned be granted.

**Carried
30.2.24**

CONFIRMATION OF MINUTES

MOVED Druce/Whiteley that the Minutes of the Ordinary Meeting of Council held on Thursday, 25th January 2024 be adopted as a true and correct record of that Meeting.

**Carried
31.2.24**

DISCLOSURES OF INTERESTS

Nil.

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd February 2024 commencing at 8:54 am

MAYORAL MINUTE(S)

Item 1 Cost Shifting onto Local Government (S6-4, L5-2.1, L5-2.2)

MOVED Quigley/Derrett that:

GM – A
Chk Lst

1. Council receive and note the findings of the LGNSW Cost Shifting report for the 2021/2022 financial year;
2. A copy of the cost shifting report be placed on Council's website so that our community can access it;
3. Council write to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently seek to address these costs through a combination of regulatory reform, budgetary provision and appropriate funding; and
4. Information be provided to the Local Member for Barwon, Roy Butler MP on the NSW Local Government (LGNSW) Cost Shifting Report and that he be requested to support the LGNSW Campaign on the issue.

**Carried
32.2.24**

REPORTS OF COMMITTEES

Ewenmar Waste Depot Committee

MOVED Druce/Jackson that the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday, 5th February 2024 be received and noted and the following recommendation be adopted:

Item 5.2 Recycling Options (G2-5.4)

MHD – A
Chk Lst

Council complete a community survey to determine the interest and resident's capacity to pay for a recycling service.

**Carried
33.2.24**

Economic Development and Promotions Committee (C14-3.22)

MOVED Derrett/Jackson that the Minutes of the Economic Development and Promotions Committee Meeting held on Tuesday, 6th February 2024 be received and noted and the following recommendations be adopted:

Item 5.5 Historical Photograph Discussions (H3-1, H3-9)

GM – A
Chk Lst

The historical photographs be made available to the Visitor Information Centre for display to the public and visitors to the Warren Shire region.

Item 5.6 Warren Shire Crime Statistical Review (L7-1.1)

GM – A
Chk Lst

A meeting be convened between Warren Shire Council and representatives from the NSW Police to discuss crime statistics within Warren Shire and to seek a determination of the nature of the crimes reported and discuss possible solutions and actions.

**Carried
34.2.24**

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd February 2024 commencing at 8:54 am

REPORTS OF COMMITTEES

CONTINUED

Sporting Facilities Committee

(S21-2.1)

MOVED McCloskey/Whiteley that the Minutes of the Sporting Facilities Committee meeting held on Wednesday, 7th February 2024 be received and noted.

**Carried
35.2.24**

Manex

(C14-3.4)

MOVED Whiteley/Derrett that the Minutes of the Manex Meeting held on Monday, 12th February 2024 be received and noted and the following recommendation be adopted:

4.4.2 Garbage Services BCP Sub Plan

(G2-5.4)

4.4.3 Garbage Depot BCP Sub Plan

(G2-5.4)

That Council adopt the Garbage Services Business Continuity Plan (BCP) Sub Plan and Garbage Depot Business Continuity Plan (BCP) Sub Plan.

**Carried
36.2.24**

Warren Local Emergency Management Committee

MOVED Whiteley/Druce that the Minutes of the Warren Local Emergency Management Committee Meeting held on Tuesday, 13th February 2024 be received and noted.

**Carried
37.2.24**

At this point in the meeting, the time being 9.48 am Councillor McCloskey left the meeting room.

At this point in the meeting the time being 9.49 am, Councillor McCloskey returned to the meeting room.

DELEGATES REPORTS

Nil.

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd February 2024 commencing at 8:54 am

POLICY

Item 1 Review of Councillor Expenses and Facilities Policy (P13-1, C14-5.1)

MOVED Whiteley/Walker that:

1. The information be received and noted;
2. The reviewed Councillor Expenses and Facilities Policy with minor amendments as detailed within the report, be placed on public exhibition for a minimum of 28 days; and
3. Subject to no adverse submissions being received, the Councillor Expense and Facilities Policy as amended be adopted.

GM – A
Chk Lst

**Carried
38.2.24**

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA - N **MOVED** Derrett/McCloskey that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
39.2.24**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

Councillor Derrett requested that the Meeting held on Wednesday, 21st February 2024 between Council's Mayor, Deputy Mayor, General Manager, Manager Health and Development Services, Divisional Manager Engineering Services and Divisional Manager Finance & Administration with NSW Police Inspector William Russell and Warren Police Officer, Acting Sergeant Malvern be recorded.

MOVED Brewer/Druce that the information be received and noted.

**Carried
40.2.24**

MORNING TEA

At this point in the meeting, the time being 10.00 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10.28 am.

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd February 2024 commencing at 8:54 am

GENERAL MANAGER'S REPORTS

CONTINUED

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Whiteley/McCloskey that the information be received and noted.

**Carried
41.2.24**

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – January 2024 (B1-10.16)

MOVED Walker/McCloskey that the Statements of Bank and Investments Balances as at 31st January 2024 be received and noted.

**Carried
42.2.24**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Whiteley/Jackson that the Statement of Rates and Annual Charges information as at 16th February 2024 be received and noted.

**Carried
43.2.24**

Item 3 Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)

MOVED Druce/McCloskey that the information be received and noted.

**Carried
44.2.24**

Item 4 Preparation of the Draft 2024/2025 Estimates (A1-5.42)

DMFA – A
Chk Lst **MOVED** Brewer/Walker that Council prepare the Draft 2024/2025 Estimates incorporating a 4.5% increase in general rates as determined by IPART.

**Carried
45.2.24**

Item 5 Warren Shire Librarian's Operations Report (L2-2)

MOVED Jackson/Walker the information be received and noted.

**Carried
46.2.24**

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd February 2024 commencing at 8:54 am

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 6 Revised December 2023 Quarterly Budget Review (A1-4.42)

DMFA – N **MOVED** Derrett/McCloskey that the amendments to the itemised budgets as listed in the Revised December 2023 Budget Review be authorised.

**Carried
47.2.24**

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED McCloskey/Druce that the information be received and noted.

**Carried
48.2.24**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Brewer/Whiteley that the information be received and noted.

**Carried
49.2.24**

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Jackson/Walker that the information be received and noted.

**Carried
50.2.24**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED Druce/McCloskey that the information be received and noted.

**Carried
51.2.24**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Jackson/Whiteley that the information be received and noted.

**Carried
52.2.24**

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd February 2024 commencing at 8:54 am

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

CONTINUED

Item 3 Development Application – Rural Fire Services Warren Central Brigade Facility and Subdivision, Lots 1 And 2 Dp853548 Wilson Street Warren (P16-23.21)

MOVED Brewer/Jackson that Council defer this item to the April 2024 Ordinary Council Meeting for the following reasons:

1. To gain further information including purported changes in property valuations from the objectors if possible;
2. To allow the Rural Fire Service to be asked to reconsider 36 Arthur Butler Drive for the development; and
3. To allow for a more robust community consultation in what is proposed and in particular with Warren Central School.

MHD – A
Chk Lst

Under the provisions of the Local Government Act 1993 as amended Section 375A(3) a division was called.

FOR	AGAINST
Councillor Quigley	
Councillor Druce	
Councillor Whiteley	
Councillor Brewer	
Councillor Derrett	
Councillor Jackson	
Councillor McCloskey	
Councillor Walker	

Carried
53.2.24

NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd February 2024 commencing at 8:54 am

CONFIDENTIAL MATTERS

MOVED Druce/Whiteley that the Council proceed into the Committee of the Whole Closed Council, the time being 11.41 am to consider matters in accordance with Section 10A(2)(d)(i) of the Local Government Act.

Carried
54.2.24

MOVED Druce/Whiteley that the press and the public be excluded from the Committee of the Whole Closed Council in accordance with Section 10A(2)(d)(i) of the Local Government Act.

Carried
55.2.24

Council resumed in Open Council at 12.06 pm.

REPORT OF THE GENERAL MANAGER

Item 1 Relining of Warren War Memorial Swimming Pool (C13-84, S19-2)

MOVED Whiteley/Jackson that:

GM – A
Chk Lst

1. Council receives and notes the information in this report for the proposed completion of Infrastructure Projects – Warren War Memorial Olympic Swimming Pool – Pool Relining.
2. In accordance with the provisions of Clause 178 (1) (b) of Local Government (General) Regulation 2021 under the Local Government Act 1993, Council decline to accept any of the tenders for Contract No. C13-84 for the *Warren War Memorial Olympic Swimming Pool – Pool Relining, Warren NSW*.
3. Council continues to seek necessary funding from grant funding opportunities when available.
4. In accordance with the provisions of Clause 178 (3) (d) of Local Government (General) Regulation 2021 under the Local Government Act 1993, Council authorises General Manager to invite, in accordance with section 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract, when sufficient funds to cover the work are available.

Carried
56.2.24

